

# Authorization for Release of Medical Record Information

*Copy fee to send records to patients: First 30 pages \$30; after 30 pages \$025 each.*

*No charge to fax to your new physician.*

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Alt. Phone: \_\_\_\_\_

**Above listed patient authorizes the following healthcare facility to disclose records:**

Integrative Medical Center of NM  
1155 Commerce, Ste. C, Las Cruces NM 88011  
Ph: (575) 524-3720 Fax: (575) 524-3721

**Dates and type of information to disclose:**

2 years prior  
 Other dates: \_\_\_\_\_  
 All Medical Records  
 Laboratory/pathology  
 X-ray/radiology  
 Other (specify): \_\_\_\_\_

**The purpose of disclosure is:**

Change of Insurance or Physician  
 Continuation of Care (i.e. VA Med Ctr, Hospital)  
 Consultative Medical Care  
 Referral  
 Other \_\_\_\_\_

**Above listed patient requests records be sent to:**

Facility Name: \_\_\_\_\_ Physician Name: \_\_\_\_\_  
Facility Address: \_\_\_\_\_ Facility Phone: \_\_\_\_\_  
Facility City, ST, Zip: \_\_\_\_\_ Facility Fax: \_\_\_\_\_

I understand the information in my health record may include information relating to sexually transmitted disease, HIV/AIDS status, cancer diagnosis, drug/alcohol abuse, or mental health.

I understand that I may revoke this authorization at any time. I understand that if I revoke this authorization, I must do so in writing. I understand that the revocation will not apply to information that has already been released in response to this authorization. I understand that the revocation will not apply to my insurance company when the law provides my insurer with the right to contest a claim under my policy. **Unless otherwise revoked, this authorization will expire on the following date, event or condition: \_\_\_\_\_.** **If I fail to specify an expiration date, event, or condition, this authorization will expire 1 year from the date signed.**

I understand that authorizing the disclosure of this health information is voluntary. I can refuse to sign this authorization. I need not sign this form in order to assure treatment. I understand that I may inspect or obtain a copy of the information to be used or disclosed. I understand that any disclosure of information carries with it the potential for an unauthorized redisclosure and the information may not be protected by federal confidentiality rules. I understand that under the HIPAA Privacy Rule, my health care provider and/or covered entity must act on my request for access no later than 30 calendar days after receipt of this request. If I have questions about disclosure of my health information, I can contact the authorized individual or organization making disclosure.

I have read the above foregoing Authorization for Release of Information and do hereby acknowledge that I am familiar with and fully understand the terms and conditions of this authorization.

X \_\_\_\_\_

Signature of patient/ parent/ guardian or authorized representative  
(Guardian or authorized representative must attach documentation of such status.)

\_\_\_\_\_  
Printed name of authorized representative

\_\_\_\_\_  
Relationship / capacity to patient

\_\_\_\_\_  
Address and telephone number of authorized representative